

At Westmount Elementary we follow the following guidelines set out in SD73 Administrative Procedure 350: Student Code of Conduct.

Personal Digital Device Guidelines and Expectations

As of July 1, 2024, the Kamloops-Thompson School District began the process of revising the District's student code of conduct Administrative Procedure 350 to include the following language as required by Ministerial Order M89:

Comply with restrictions on personal digital device use at school to promote online safety and focused learning environments by demonstrating:

- *use of personal digital devices for instructional purposes and digital literacy development;*
- *use of personal digital devices that is appropriate to a student's age and developmental stage;*
- *use personal digital devices for accessibility and accommodation needs, including medical and health needs;*
- *use personal digital devices to support equitable access to learning outcomes.*

Westmount Elementary School's personal digital devices expectations are guided by the above language and has been developed with **staff, parents and students** to promote online safety and focused learning environments for all students. In addition, there is no need for students to rely on using their personal digital devices as an instructional tool.

Expectations: In individually unique cases, students are permitted to use personal digital devices:

- When the student requires the use of their personal digital device to support their medical needs as outlined in their Competency Based Individual Education Plan or confirmed by their physician
- When the student requires the use of their personal digital device to support their accessibility and instructional accommodation needs as outlined in their Competency Based Individual Education Plan, their Service Plan or their Annual Instruction Plan.
- During instructional time (learning environments) student use of their personal digital device is permitted for instructional purposes based on teacher discretion
- During non-instructional time (between the hours of 8:25am - 2:40pm) student use of their personal digital device will not be permitted or based on teacher discretion.

Student behaviour that contravenes these guidelines will be addressed using Administrative Procedure 350: Student Code of Conduct and Administrative Procedure 355: Student Discipline.